



## RAILROAD COMMISSION OF TEXAS

### OIL AND GAS DIVISION – QUICK REFERENCE CONTACT LIST BY ACTIVITY

| <u>Description</u>                     | <u>Ext.</u> | <u>Person/Dept.</u> | <u>Description</u>                  | <u>Ext.</u> | <u>Person/Dept.</u> |
|--|-------------|---------------------|-------------------------------------|-------------|---------------------|
| API Number Inquiries.....              | 463-6851    | Well Mapping        | Tight Gas Area Designation.....     | 463-3163    | Stephan Paetzold    |
| Associated Field Designations.....     | 463-1126    | Engineering Unit    | Site Remediation.....               | 463-6765    | General             |
| Automatic P4 Changes; By Letter...     | 463-6776    | Jennifer Gilmore    | State Managed Cleanup               | 463-6809    | Art Correa          |
| Brine Mining/Storage Wells.....        | 463-6792    | Injection/Storage   | Contracts and Invoices.....         | 463-6809    | Art Correa          |
| Catholic Protection Wells.....         | 463-6830    | Field Operations    | Operator Cleanup Program.....       | 475-3089    | Amanda Kindt        |
| Commingling (surface):                 | 463-6873    | Darlene Williams    | Voluntary Cleanup/Brownfields...    | 463-3384    | Leslie Bruce        |
| Complaints: Oil & Gas Field Related... | 463-6830    | Field Operations    | State Managed Plugging Program      | 463-2892    | Keith May           |
| Completion Validations.....            | 463-6975    | Compliance Analyst  | Invoices / Contracts:               | 463-3587    | Matt Horton         |
| Electronic Data Interchange (EDI)...   | 463-6726    | Production          |                                     | 463-0098    | Alex Borell         |
| EDI Form PR.....                       | 463-6726    | Production          |                                     | 463-2892    | Keith May           |
| EDI (MD-1, T-1).....                   | 463-6726    | Production          | SWR 8 Environmental Permits.....    | 463-3840    | General Info.       |
| Help Desk.....                         | 463-7229    | ITS                 | Pits & Land Treatment & Discharge   | 463-3840    | Env. Permits        |
| Directional Surveys.....               | 463-1126    | Engineering Unit    | Chapter 4, Subchapter B Recycling   | 463-3840    | Env. Permits        |
| Disaster Preparedness.....             | 463-6852    | Larry Elliott       | Chapter 4, Subchapter F NORM...     | 463-3840    | Env. Permits        |
| Drilling Permits.....                  | 463-6751    | Drilling Permits    | SWR 10 (downhole commingle).....    | 463-1126    | Engineering Unit    |
| Statistics.....                        | 463-2184    | Lorenzo Garza       | SWR 13 (cementing surface casing)   | **          | District Office     |
| Environmental Regulation.....          | 463-6977    | David Cooney        | SWR 15 (plugging ext. & HB2259)...  | 463-6772    | P-5 Department      |
| Field Rules.....                       | 463-6751    | Drilling Permits    | SWR 23 (vacuum pump).....           | 463-1126    | Engineering Unit    |
| Forms (orders for blank forms).....    | 463-6747    | Publications        | SWR 28 and 31.....                  | 463-6975    | Compliance Analyst  |
| Hearings/Docket Request.....           | 463-6848    | Docket Services     | SWR 32 (flared/vented gas).....     | 463-6899    | Lizana Villman      |
|  | 463-7325    |                     |                                     |             |                     |
| Horizontal Drilling: Records.....      | 463-6882    | Central Records     | SWR 34 (gas ratable takes).....     | 463-3905    | Joe Stasulli        |
| Rules & Regulations.....               | 463-1126    | Engineering Unit    | SWR 36 (hydrogen sulfide).....      | 463-6830    | Field Operations    |
| Hydrogen Sulfide (H2S) Sour Gas...     | 463-6830    | Field Operations    | SWR 37,38,39 (well spacing/density) | 463-6751    | Drilling Permits    |
| Injection /Disposal/Storage Wells:     | 463-6792    | Injection/Storage   | SWR 40 (pooling).....               | 463-6751    | Drilling Permits    |
| Legal Inquiries, General.....          | 463-7149    | General Counsel     | SWR 86 (horizontal drilling).....   | 463-1126    | Engineering Unit    |
| Logs.....                              | 463-6975    | Compliance Analyst  | SWR 95,96,97(hydrocarbon storage)   | 463-6792    | Injection/Storage   |
| Maps, Digital Data.....                | 463-6882    | Central Records     | SWR 98 (hazardous waste).....       | 463-3840    | Env. Permits        |
| Maps, Pipelines.....                   | 463-7058    | Pipeline Safety     | SWR 100 (seismic).....              | 463-6830    | Field Operations    |
| Maps, Well Locations.....              | 463-6851    | Mapping             | Statewide Statistics.....           | 463-3905    | Joe Stasulli        |
| New Field Designation.....             | 463-1126    | Engineering Unit    | Surface Casing.....                 | **          | District Office     |
| Historical Oil and Gas Records.....    | 463-6882    | Central Records     | Theft, Oil/Condensate.....          | **          | District Office     |
| Oil & Gas Waste Hauler Permits...      | 463-3840    | Env. Permits        | Waste Minimization Assistance.....  | 463-3840    | Env. Permits        |
| Pipeline Permits.....                  | 463-7058    | Pipeline Safety     | Well Records Research.....          | 463-6882    | Central Records     |
| Production Information.....            | 463-6726    | Production          |                                     |             |                     |
| Annual Statewide Microfiche:           |             |                     |                                     |             |                     |
| 1978-Current.....                      | 463-6747    | Publications        |                                     |             |                     |
| All others; monthly, by district, etc  | 463-6882    | Central Records     |                                     |             |                     |
| Publication & Subscriptions.....       | 463-6747    | Publications        |                                     |             |                     |
| Reclamation Plant Permits.....         | 463-3840    | Env. Permits        |                                     |             |                     |
| Refinery Operations.....               | 463-7154    | Sandra Dunfield     |                                     |             |                     |
| Salvage Claims.....                    | 463-3587    | Matt Horton         |                                     |             |                     |
|  | 463-2892    | Keith May           |                                     |             |                     |
| Severance Tax Incentives:              |             |                     |                                     |             |                     |
| Enhanced Oil Recovery.....             | 463-6792    | Injection/Storage   |                                     |             |                     |
| High Cost Gas Wells.....               | 463-2741    | GAU                 |                                     |             |                     |
|  | 463-3184    | Heather Hesskew     |                                     |             |                     |
| Marketing Flared/Vented Gas.....       | 463-7320    | Bill Heard          |                                     |             |                     |

**\*\*District Offices:**

| Office | City           | Phone        | Fax | Phone        |
|--------|----------------|--------------|-----|--------------|
| 1&2    | San Antonio    | 210-227-1313 | Fax | 210-227-4822 |
| 3      | Houston        | 713-869-5001 | Fax | 713-869-9621 |
| 4      | Corpus Christi | 361-242-3113 | Fax | 361-242-9613 |
| 5&6    | Kilgore        | 903-984-3026 | Fax | 903-983-3413 |
| 7B     | Abilene        | 325-677-3545 | Fax | 325-677-7122 |
| 7C     | San Angelo     | 325-657-7450 | Fax | 325-657-7455 |
| 8      | Midland        | 432-684-5581 | Fax | 432-684-6005 |
| 8A     | Lubbock        | 806-698-6509 | Fax | 806-698-6532 |
| 9      | Wichita Falls  | 940-723-2153 | Fax | 940-723-5088 |
| 10     | Pampa          | 806-665-1653 | Fax | 806-665-4217 |

**Fax for Austin Offices:**

|                                  |               |
|----------------------------------|---------------|
| Administrative Compliance        | 512-463-6955  |
| Technical Permitting             | 512-463- 6780 |
| Field Ops/State Managed Plugging | 512-463- 7328 |
| Site Remediation                 | 512-463- 2388 |

| <u>Form</u>       | <u>Description</u>                               | <u>Ext</u>           | <u>Person/Dept</u>                 | <u>Form</u>   | <u>Description</u>                                      | <u>Ext</u> | <u>Person/Dept</u>                |
|-------------------|--|----------------------|------------------------------------|---------------|---|------------|-----------------------------------|
| AOF-1,<br>2, 3    | Absolute Open Flow                               | 463-6975             | Well Compliance                    | R-3           | Monthly Report for Gas Processing Plants                | 463-7154   | Sandra Dunfield                   |
| F-1               | See ST-1   |                      | *                                  | R-5           | Cert of Compliance: Gasoline Plants and Refineries      | 463-7154   | Sandra Dunfield                   |
| G-1               | Gas Well Completion Report & Log                 | 463-6975             | Well Compliance                    | R-6           | Appl for Cert of Compliance (cycling)                   | 463-7154   | Sandra Dunfield                   |
|                   | Injection/Disposal Well Completion Reports & Log | 463-6792             | Injection/Storage                  | R-9           | Appl to Operate Reclamation Plant                       | 463-3840   | Env. Permits                      |
| G-3               | Gas Storage Data Sheet                           | 463-6943             | Injection/Storage                  | S-10          | Appl for Transfer of Allow Casing Leak Well             | 463-3905   | Joe Stasulli                      |
| G-5               | Gas Well Classification Report                   | 463-6975             | Well Compliance                    | SAD           | Security Account Designation Form for RRC Online System | 463-7229   | Security Account Designation Unit |
| G-10              | Gas Well Status Report                           | 463-6975             | Well Compliance                    | ST-1          | Appl for TX Severance Tax Incentive                     |            |                                   |
| GC-1              | Gas Well Capability                              | 463-6975             | Well Compliance                    |               | High Cost Gas Wells                                     | 463-2741   | GAU                               |
| GTs               | Geothermal Well Reports                          | 463-6792             | Injection Storage                  |               | Marketing Flared/Vented Gas                             | 463-7320   | Bill Heard                        |
| GW-1              | Groundwater Protection Determination             |                      | Groundwater                        | T-1           | Monthly Transportation & Storage Report                 | 463-6726   | Production                        |
| GW-2              | Requests and Letters                             | 463-2741             | Advisory                           | T-4           | Pipeline permit   | 463-7058   | Pipeline Safety                   |
| H-1,1A            | Forms to Inject Fluid into a Reservoir           | 463-6792             | Injection/Storage                  | T-6           | Pipeline Co Report of Gas Exported                      | 463-7154   | Sandra Dunfield                   |
| H-2               | Appl for Brine Mining Facility (SWR 81)          | 463-6792             | Injection/Storage                  | W-1           | Appl Drill, Recomplete, Re-enter                        | 463-6751   | Drilling Permits                  |
| H-4               | Appl for Underground Hydrocarbon Strg            | 463-6792             | Injection/Storage                  | W-1A          | Substandard Acreage Drilling Unit Cert                  | 463-6751   | Drilling Permits                  |
| H-5               | Disposal/Injection Well Pressure Test            | 463-6821             | Injection/Storage                  | W-2           | Oil Well Completion Report & Log                        | 463-6975   | Well Compliance                   |
| H-7               | Fresh Water Data Form                            | 463-6792             | Injection/Storage                  |               | Injection/Disposal Well Completion Reports & Log        | 463-6792   | Injection/Storage                 |
| H-8               | Crude Oil Associated Product Loss                | 463-6830             | Field Operations                   | W-3           | Plugging Record   | 463-6975   | Well Compliance                   |
| H-9               | Cert Of Compliance (SWR 36) (H2S)                | **                   | District Office                    | W-3A          | Notice of Intent to Plug & Abandon                      | **         | District Office                   |
| H-10              | Ann Disposal /Injection Well Report              | 463-2903             | Injection/Storage                  | W-3C          | Surface Cleanup Certification For inactive wells        | 463-6772   | P-5 Department                    |
| H-10H             | Report of Underground Hydrocarbon Storage        | 463-2903             | Injection/Storage                  | W-3X          | Application for Plugging Extension                      | 463-6772   | P-5 Department                    |
| H-11              | Appl For Permit to use a Pit                     | 463-3840             | Env. Permits                       | W-4,5, 6      | Application/Multiple Completion                         | 463-1126   | Engineering Unit                  |
| H-12 ,13,<br>& 14 | Enhanced Oil Recovery Project (SWR 50)           | 463-6943             | Injection/Storage                  | W-4A          | Sketch Multiple Completion                              | 463-1126   | Engineering Unit                  |
| H-15              | Test on Inactive Well 25 years or older          | 463-6912<br>463-6829 | Lourdes Lazcano<br>Barbara Hammond | W-7           | Bottom Hole Pressure Report:                            | 463-1126   | Engineering Unit                  |
| H-20              | Hazardous Oil & Gas Generator Notif              | 463-6804             | James Bolton                       | W-9, 10       | Net (Gas/Oil) Ratio/Well Status Rpt (test)              | 463-6975   | Well Compliance                   |
| L-1               | Electric Log Status Report                       | 463-6975             | Compliance Analyst                 | W-12          | Inclination Report                                      | 463-6975   | Well Compliance                   |
| PR                | Producers Monthly Report of Wells                | 463-6726             | Production                         | W-14          | Application to Dispose of Oil/Gas Waste by Injection    | 463-6792   | Injection/Storage                 |
| P-1B              | Producers Monthly Supplemental Report            | 463-6726             | Production                         | W-15          | Cementing Report  | **         | District Office                   |
| P-3               | Authority to Transport Load/Frac Oil             | **                   | District Office                    | WH-1,<br>2, 3 | Oil & Gas Waste Hauler Permits                          | 463-7371   | Jason Hollinger                   |
| P-4               | Producers Transportation Authority               | 463-6975             | Well Compliance                    |               | Field Operations  | 463-6830   |                                   |
| P-5               | Organization Report & Financial Assurance        | 463-6772             | P-5 Department                     |               | Engineering   | 463-1126   |                                   |
| P-6               | Request to Consolidate/Subdivide                 | 463-6975             | Well Compliance                    |               | P-5 Financial Assurance                                 | 463-6772   |                                   |
| P-7               | New Field Designation/Disc Allow                 | 463-1126             | Engineering Unit                   |               | Drilling Permits  | 463-6751   |                                   |
| P-8               | Request for Clearance of Storage Tanks           | **                   | District Office                    |               | Mapping   | 463-6851   |                                   |
| P-12              | Certificate of Pooling Authority                 | 463-6751             | Drilling Permits                   |               | Well Compliance Analysts                                | 463-6975   |                                   |
| P-13              | Conversion to Fresh Water Production             | **                   | District Office                    |               | Environmental Permitting                                | 463-3840   |                                   |
| P-15              | Statement of Productivity Acreage                | 463-6975             | Well Compliance                    |               | Production Audit  | 463-6726   |                                   |
| P-16              | Data Sheet                                       |                      |                                    |               | Groundwater Advisory Unit                               | 463-2741   |                                   |
|                   | Acreage Designation                              | 463-6975             | Well Compliance                    |               | Injection/Storage Permit Unit (UIC)                     | 463-6792   |                                   |
| P-17              | Application for Surface Commingling (SWR 26/27)  | 463-6873             | Darlene Williams                   |               | Gas Services Division                                   | 463-7167   |                                   |
| P-18              | Skim Oil/Condensate Report                       | 463-6726             | Production                         |               | Alternative Energy Division                             | 463-6462   |                                   |
| R-1               | Monthly Report for Refineries                    | 463-7154             | Sandra Dunfield                    |               | Central Records   | 463-6882   |                                   |
| R-2               | Monthly Report - Reclaiming & Treating Plants    | 463-6545             | Trisha Norton                      |               |   |            |                                   |